

**FINAL COPY  
TORRANCE COUNTY BOARD OF COMMISSIONERS  
SPECIAL COMMISSION MEETING  
MAY 21<sup>st</sup>, 2018**

**COMMISSIONERS PRESENT:** JULIA DUCHARME-CHAIRMAN  
JAMES FROST-MEMBER  
JAVIER SANCHEZ -MEMBER

**OTHERS PRESENT:** BELINDA GARLAND-COUNTY MANAGER  
YVONNE OTERO-ADMIN ASST

**CALL MEETING TO ORDER**

Madam Chair DuCharme calls the May 21<sup>st</sup>, 2018 Special Commission Meeting to order at 1:14 pm.

**Pledge lead by Chief Lester Gary**

**Invocation lead by Belinda Garland**

**APPROVAL OF THE MAY 21<sup>st</sup>, 2018 MEETING AGENDA**

Madam Chair DuCharme asks for a motion to approve the May 21<sup>st</sup>, 2018 meeting agenda. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve the May 21<sup>st</sup>, 2018 meeting agenda. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**ACTION ITEMS\*:**

**ITEMS TO BE CONSIDERED AND ACTED UPON**

(Public Comment, each item: At the discretion of the Commission Chair. Comments are limited to two (2) minutes per person)

1.) **Andy Miller**, Manager EVSWA, states that this may come up later in the meeting, but he is wanting to know if the budget for the billing personnel has been placed into the budget for the upcoming fiscal year.

**\*Commission Matters**

**1.) Budget workshop**

Amanda Tenorio states at this time we will be going over the budget for the FY2018-2019 fiscal year. You have before you the list of capital outlay requests that were presented to you at the last commission meeting. Marcie Wallin, chairman for Torrance County fair board, will be presenting her request today. She is requesting an additional \$21,000.00 for her budget.

a.) **Marcie Wallin** states that the total for her budget would be \$40,000.00 that includes the \$21,000.00 additional funds she is requesting. The fair operates at a shortfall of \$5,625.00. The reason she is requesting more money is so that she can try to bring in more attractions to the fair such as, a carnival or jumpers for the kids. The extra money will also be used to purchase large fans for the livestock barn and show ring. It gets hot for both the animals and the people, the fans would help circulate the air within those areas. The last is for the request of additional funds to help with the purchase of the awards (buckles, plaques, etc.). These usually get donated by members of the public, but due to some businesses closing down, and other unexpected incidences, there is a possibility that they won't get donated. The extra money would help to cover this expense should we not receive donations.

**Madam Chair DuCharme** asks Ms. Wallin what is the amount of money in the budget for the fair board.

**Marcie Wallin** states the county currently budgets the fair \$19,000.00 every year. The other income comes from the commission of 3% from the livestock auction, which totals \$3,500.00, tag in fees that are approximately \$3,000.00, a fundraiser at the fair that brings in about \$500.00, rodeo fees bring in \$1,850.00, and building use (renting the building out for events) brought in \$2,000.00 last year. We also received an additional \$7,000.00 from the movie company when they rented the building. This is not a guarantee. If we had movies come in all the time, yes, but who is to say a movie will be filming in the area again this year.

More discussion follows about awards that are given out, donations from the public, judging, promoting of the fair, and several other things that take place during the fair.

**Commissioner Frost** asks Ms. Wallin what she could do without the most.

**Marcie Wallin** states that if they can get the industrial fans, which would cost a total of \$3,000, installed then they can do away with the porta-cools, which cost \$2,500.00, as they will no longer be needed and we can do away with having to get the grand champion awards.

**Commissioner Frost** states that he would like to subtract the \$2,500.00 for the porta-cools and give the fair \$18,500.00 in additional funding. **ACTION TAKEN: Commissioner Frost** would like to make motion to approve giving the fair \$18,500.00 in additional funding. **Madam Chair DuCharme** states that the actual funding is \$13,750.00, from this we would subtract the amount of the porta-cools. **Marcie Wallin** states that it would be minus the \$2,500.00 for the porta-cools and add the amount for the industrial fans in the amount of \$3,000.00 for a total amount of \$14,250.00. **Commissioner Frost** states that he would like to rescind his motion and make a motion with the correct amount of \$14,250.00 in additional funds for the county fair. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

b.) **Belinda Garland** states this request is for the operations manager. The salary for this position will be moved from the Assessor's Office to the Manager's Office. No extra money will be required. The position will move from part time to full time.

**Madam Chair DuCharme** asks for a motion to approve the operations manager position for the Manager's Office. **ACTION TAKEN: Commissioner Sanchez** makes a motion to approve the operations manager position for the Manager's Office. **Commission Frost** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

c.) **Belinda Garland** states that she would like for the position for the grant coordinator to be removed from the budget. It is her belief that the budget cannot support this position so she is requesting that the commission vote no on this.

**Commissioner Sanchez** states that this position would be a great asset to the county. It's not just for one person or one department. This will benefit all and has no problem with the money being funded from the PILT for this.

**Madam Chair DuCharme** is in favor of this position as well.

**Commissioner Frost** is also in favor of the position.

**ACTION TAKEN: Commissioner Sanchez** makes a motion to approve the position for grant coordinator. **Commissioner Frost** seconds the motion, and ask Ms. Tenorio if the salary is increased. **Amanda Tenorio** states that there is no increase, the salary amount is \$64, 690.00, which includes benefits. The money is being transferred from the assessor's budget to the manager's budget. **Belinda Garland** states that the salary is a proposed amount, it may be lower than this amount. No further discussion, all Commissioners in favor. **MOTION CARRIED**

d.) **Amanda Tenorio** states the next item is for civil defense, request for a fence at the dispatch center in the amount of \$62,358.04. This was budgeted in and can come out of the capital outlay.

**Commissioner Sanchez** ask what capital outlay funds can be used for, and what is infrastructure used for. It is his opinion that there is no need for a fence and the money should be used for more important things. Need to keep in mind that we need to move the transfer station out of Tajique and think about improvements to the administrative offices.

**Tracy Sedillo** states that capital outlay is used for major infrastructure such as buildings, roads, road construction, reconstruction, acquisition of buildings, parking lots, improvements to land, etc. Infrastructure is used for general purposes and can be used for whatever you want, only thing about this is that it doesn't generate a lot of money.

**Commissioner Frost** states that he agrees that the fence is needed. We did think about the safety of our employees in this building by getting in the new counters, why should dispatch be any different, in this day and age it's better to be safe and if the budget can support it, he is in favor.

**Martin Lucero** states that you can't put a dollar sign on safety. It is true we may not have an issue now, don't wait until it's too late and then you are trying to get something done at the last minute. We need to protect our employees and family members.

**ACTION TAKEN:** Commissioner Frost makes a motion to approve the funds for civil defense, dispatch fence. Madam Chair DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

e.) Amanda Tenorio states this request is funding for the Domestic Violence Program. This will come from the general fund and the amount is \$46,500.00.

Madam Chair DuCharme asks for a motion to approve addition funding for the Domestic Violence Program. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve additional funding for the Domestic Violence Program. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

f.) Amanda Tenorio states this is the request for the remodel to the entry way and training room at the dispatch center. The amount requested was \$10,000.00. It was discussed at the last meeting that the funding that was requested for the storage shed in the amount of \$5,000.00 be dropped and moved to this request so that it would give enough money to do the repairs needed at the dispatch center. The total amount will be \$15,000.00. This will be funded from infrastructure.

Madam Chair DuCharme asks for a motion to approve the funding for dispatch remodel. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve funding for the dispatch remodel. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED.**

g.) Amanda Tenorio states this is the request to hire a delinquent tax specialist I for the Treasurer's and Assessor's office.

**ACTION TAKEN:** Commissioner Sanchez makes a motion to approve the request to hire a delinquent tax specialist I for the Treasurer's and Assessor's office. Commissioner Frost seconds the motion. Madam Chair DuCharme asks Ms. Tenorio where the funding for this position will be coming from. Amanda Tenorio states this will come out of the general fund.

Madam Chair DuCharme states that she strongly opposes this position, she feels that there is already enough people in the assessor's office and there is no need to hire another person.

Tracy Sedillo states that the position is not for the assessor's office, it is in her office. The offices share the individual. The treasurer's office will be paying the salary. This position is bringing in revenue for the county.

Belinda Garland states that this person may be able to help in controlling the solid waste delinquencies as well.

Jesse Lucero again would like to state that this position is not housed in the assessor's office and would like to thank Commissioner Frost and Commissioner Sanchez in understanding the needs of this position for their offices. Commissioner Frost and Commission Sanchez are in favor and Madam Chair DuCharme is opposed. **MOTION CARRIED**

h.) **Amanda Tenorio** states this next request is for P & Z in the amount of \$6,000.00 for vehicle repair. This can be funded from the infrastructure.

**Madam Chair DuCharme** states that she would like to see this funded from infrastructure.

**Madam Chair DuCharme** asks or a motion to approve the P & Z request for funds for vehicle repair in the amount of \$6,000.00. **ACTION TAKEN: Commissioner Sanchez** makes a motion to approve the P & Z request in the amount of \$6,000.00 for vehicle repair. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

i.) **Leonard Lujan** states that he is requesting a 2% raise for each of his current workers. They have a position that is vacant and took the money from that position to make the pay raise. Mr. Lujan is not taking a raise for himself only for his employees. Mr. Lujan states that he is not requesting more money this request stays within his budget. The other request is for the new hires, they will start at \$12.00 p/h, and after one year they will be bumped up to \$13.00 p/h.

**Belinda Garland** asks Ms. Tenorio if the budget will be able to support a 2% raise for Mr. Lujan. Without his leadership the road department would not be running as well as it is.

**Amanda Tenorio** states that yes it can.

**Commissioner Frost** states that we need to keep our supervisors paid as well. **ACTION TAKEN: Commissioner Frost** makes a motion to approve the requested funds and raises for the road department workers as well as the 2% raise for Mr. Lujan. **Commissioner Sanchez** seconds the motion. No further discussion, **Commissioner Sanchez & Commissioner Frost** are in favor and **Madam Chair DuCharme** is opposed. **MOTION CARRIED.**

**Amanda Tenorio** states that this concludes the requests from the departments for the budget. She asks if there are any questions for her.

**Madam Chair DuCharme** asks what is budgeted to purchase road signs, and how much each sign costs. There is a big problems with many road signs missing.

**Amanda Tenorio** states that there is \$15,000.00 budgeted for road signs and it comes from the 675 fund.

**Leonard Lujan** states that it costs \$800.00 to put up just one sign. They recently replaced 50 stop signs and it cost \$4,000.00 to replace them. We have a big problem with road signs, we can put them up, and by the next day they are gone.

More discussion continues on road signs and what it entails from requests, to purchase, to placing the sign, and the keeping of documentation when a request and placement is made.

**Nick Sedillo** states that, since we are on the topic of road signs, he would like for the commission to consider purchasing an air compressor to help the road department when placing new signs. The system they are using right now is very dangerous and could seriously

injure an employee. With the purchase of an air compressor it will make the job a lot safer and more manageable.

**Steve Guetschow** states that it would be a great investment for the county to purchase the air compressor. The safety of our employees should be a top priority.

**Betty Cabber** states that you need to look at all the time and cost it takes into replacing the road signs. Rural addressing nor the road department can continue to go out to replace a sign every time one is missing. It is a waste of time and you can't place a camera at every sign in the county, no matter what you do they will continue to steal the signs. Also keep in mind the cost and energy put in by the employee's in replacing the signs, look at the big picture, purchasing an air compressor would be a great asset to the county.

**Madam Chair DuCharme** asks what the cost would be for an air compressor.

**Nick Sedillo** states that we could purchase a used one and that would be about \$8,000.00 and a new one maybe \$20,000.00. These are just estimates off the top of his head.

**Belinda Garland** states that a new compressor can anywhere from \$10,000.00 to \$50,000.00. We can have Mr. Lujan do some research and come back with some prices at a later time. The purchase can be funded from the infrastructure.

More discussion follows about purchasing an air compressor and replacing road signs.

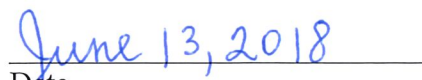
**\*Adjourn**

**Madam Chair DuCharme** asks for a motion to adjourn the May 21<sup>st</sup>, 2018 Regular Commission Meeting. **ACTION TAKEN: Commissioner Frost** makes a motion to adjourn the May 21<sup>st</sup>, 2018 Regular Commission Meeting. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

**MEETING ADJOURNED AT 4:17 pm**

  
\_\_\_\_\_  
Madam Chair DuCharme

  
\_\_\_\_\_  
Yvonne Otero-Administrative Assistant

  
\_\_\_\_\_  
Date

*The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.*